

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

February 11, 2014

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by Board President Yamagata-Noji. Other members in attendance were Mr. Hernández, Mr. Richardson, Mr. Palacio, and Ms. Iglesias.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller, and Dr. Rodriguez.

CLOSED SESSION PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board on matters of Closed Session.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:04 p.m. to consider legal issues, negotiations, and personnel matters.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:15 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Michelle Sanchez, 12th grade student at Segerstrom High School.

RECOGNITIONS / ACKNOWLEDGMENTS

Saddleback High School Associated Student Body

Dr. Yamagata-Noji asked students' Natalia Fuentes, Graciela Castrejon, Jesse Gil, Brianna Casillas, Sierra Siebert, and Francisco Ibarra to step to the lectern. They represented Saddleback High School and shared highlights of the various activities and programs going on at their school.

Boys and Girls Club Youth of the Year and Scholarship Recipients

Dr. Yamagata-Noji called Ms. Miller, Assistant Superintendent, Secondary Education, to step to the lectern. She introduced Daisy Monjaras, Valley High School student. Daisy was selected as the 2014 Boys and Girls Club Youth of the Year and was awarded a \$10,000 college scholarship, laptop, and is advancing to compete for the title of Orange County Boys and Girls Club Youth of the Year. Ms. Miller introduced Hanna Galvan, Santa Ana High School student who was awarded a \$3,500 college scholarship, and last year, she was awarded a \$3,000 scholarship as part of the Youth of the Year Program. Jenny Leal, Santa Ana High School student was also awarded a \$1,500 college scholarship.

Classified Employee of the Month for February 2014, Jose T. Sanchez

Dr. Yamagata-Noji called Mr. McKinney, Associate Superintendent, Human Resources to step to the lectern. He introduced Mrs. Marisela Longacre, Principal at Jackson Elementary School, and Mr. Jose Sanchez. Mr. Sanchez was selected as the Classified Employee of the Month for February 2014 for helping to ensure the needs of students and staff are met.

SUPERINTENDENT'S REPORT

Dr. Miller announced the official kick off to a series of engagement opportunities for employees, parents, students, and community members who will provide input on the educational achievement of Santa Ana students. He mentioned his participation in the Google-sponsored Educational Leadership event related to the Advanced Placement/International Baccalaureate gap. Dr. Miller concluded his remarks by announcing an upcoming public event; AT&T will present a check to Road Trip Nation on February 25, 2014, at Lorin Griset Academy.

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. Mary Gomez addressed the Board related to a personnel issue concerning a Valley High School coach and the weight room.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

1.4 Approval of First Assessment Child Outcomes and School Readiness Action Plan

1.13 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of January 15, 2014 through January 28, 2014

1.19 Approval of Personnel Calendar

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

1.1 Approval of Minutes of Regular Board Meeting - January 28, 2014

1.2 Summarized Data of Williams Settlement Second Quarterly Report

1.3 Approval of Extended Field Trips(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips

1.5 Adoption of Resolution No. 13/14-2998 - Authorization of Amendment 01 to California State Preschool Contract for 2013-14 Program Year

1.6 Ratification of Renewal of Service Agreement with The Regents of University of California Center for Educational Partnership Irvine Reading and Literature Project for 2013-14 School Year

1.7 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

302583 - Saddleback High

For the violation of Education Code Section 48900, paragraph A, .4 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.

308661 - Santa Ana High

For the violation of Education Code Section 48900, paragraph B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.

1.8 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year

1.9 Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year

- 1.10 Approval of Memorandum of Understanding with Santa Ana WORK Center, Santa Ana for 2013-15 School Years
- 1.11 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of January 15, 2014 through January 28, 2014
- 1.12 Ratification of Expenditure Summary and Warrant Listing for Period of January 15, 2014 through January 28, 2014
- 1.14 Approval and Ratification of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment
- 1.15 Approval of Disposal of Used Vehicles
- 1.16 Approval of Deductive Change Orders for Various Projects Districtwide
- 1.17 Acceptance of Completion of Contracts for Various Projects Districtwide
- 1.18 Ratification of Board Member's Attendance to California School Boards Association Masters in Governance Program from January through March 2014 in Garden Grove and Burbank, California
- 1.20 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEM REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.4 Approval of First Assessment Child Outcomes and School Readiness Action Plan

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 5-0, to approve the First Assessment Child Outcomes and School Readiness Action Plan to ensure that students are prepared and ready to enter kindergarten.
- 1.13 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of January 15, 2014 through January 28, 2014

It was moved by Ms. Iglesias, seconded by Dr. Yamagata-Noji, and carried 5-0, to approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of January 15, 2014 through January 28, 2014, with the exception of No. 12.
- 1.19 Approval of Personnel Calendar

Item carried later in meeting.

PRESENTATIONS

Update on Drug Prevention

Dr. Yamagata-Noji invited Doreen Lohnes, Assistant Superintendent, Support Services to the lectern. Mrs. Lohnes provided an update on the project toward no drug abuse - prevention program.

REGULAR AGENDA - ACTION ITEMS

2.0 APPROVAL OF COMMON CORE BLOCK GRANT FUNDING PROPOSAL FOR 2013-15 SCHOOL YEARS

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 5-0, to approve the Common Core Block Grant Funding proposal for the 2013-15 school years with an amendment that staff return to a subsequent Board meeting with a purchasing recommendation and an implementation plan for the infrastructure and student technology.

3.0 AUTHORIZATION TO AWARD CONTRACTS FOR PURCHASE OF CUSTODIAL SUPPLIES FOR WAREHOUSE STOCK

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, to authorize staff to award contracts for the purchase of custodial supplies for warehouse stock, in the amount, not to exceed \$500,000.00, renewable annually for a period of up to three years, pursuant to Bid No. 01-14.

4.0 APPROVAL OF BRIDGING HEALTHY COMMUNITIES GRANT AWARD WITH THE CALIFORNIA ENDOWMENT

It was moved by Mr. Hernández, seconded by Dr. Yamagata-Noji, and carried 4-0, Mr. Richardson out of room, to approve the Bridging Healthy Communities Grant Award with the California Endowment for one year commencing with initiation of the project.

5.0 ADOPTION OF RESOLUTION NO. 13/14-2999 - PROCLAIMING FEBRUARY 2014 AS AFRICAN AMERICAN HISTORY MONTH

It was moved by Mr. Palacio seconded by Mr. Hernández, and carried 4-0, Mr. Richardson out of room, to adopt Resolution No. 13/14-2999 proclaiming February 2014 as SAUSD's African American History Month.

6.0 APPROVAL OF REVISED JOB DESCRIPTIONS: DIRECTOR, ELEMENTARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS AND DIRECTOR, SECONDARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS

It was moved by Mr. Hernández seconded by Dr. Yamagata-Noji, and carried 4-1, Ms. Iglesias dissenting, to approve the revised job descriptions of Director of Elementary Student Achievement/Charter Schools and the Director of Secondary Student Achievement/Charter Schools to Executive Director of Elementary Curriculum and Instruction and Executive Director of Secondary Curriculum and Instruction.

6.1 APPROVAL OF REVISED JOB DESCRIPTION, DIRECTOR OF ELEMENTARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS

It was moved by Mr. Hernández seconded by Dr. Yamagata-Noji, and carried 4-1, Ms. Iglesias dissenting, to approve the revised job description of Director of Elementary Student Achievement/Charter Schools to Executive Director of Elementary Curriculum and Instruction.

6.2 APPROVAL OF REVISED JOB DESCRIPTION, DIRECTOR OF SECONDARY STUDENT ACHIEVEMENT/CHARTER SCHOOLS

It was moved by Mr. Hernández seconded by Dr. Yamagata-Noji, and carried 4-1, Ms. Iglesias dissenting, to approve the revised job description of Director of Secondary Student Achievement/Charter Schools to Executive Director of Secondary Curriculum and Instruction.

Change in Order of Agenda

1.19 Approval of Personnel Calendar

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve the Personnel Calendar.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged District retirees and gifts received.

7.0 APPROVAL TO EXTEND PUBLIC EMPLOYEE AGREEMENTS OF ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES AND ASSISTANT SUPERINTENDENT, SECONDARY EDUCATION, AND RETITLE AND EXTEND THE CHIEF ACADEMIC OFFICER TO ASSISTANT SUPERINTENDENT, ELEMENTARY EDUCATION

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the extension of Public Employee Agreements of Associate Superintendent, Human Resources and Assistant Superintendent, Secondary Education, and retitle and extend the Chief Academic Officer to Assistant Superintendent, Elementary Education, to June 30, 2016.

7.1 APPROVAL TO EXTEND ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES EMPLOYMENT AGREEMENT

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the extension of the employment agreement of Mark A. McKinney, Associate Superintendent, Human Resources, to June 30, 2016.

7.2 APPROVAL TO EXTEND ASSISTANT SUPERINTENDENT, SECONDARY EDUCATION EMPLOYMENT AGREEMENT

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the extension of the employment agreement of Dawn Miller, Assistant Superintendent, Secondary Education, to June 30, 2016.

7.3 APPROVAL TO RETITLE CHIEF ACADEMIC OFFICER TO ASSISTANT SUPERINTENDENT, ELEMENTARY EDUCATION AND EXTEND EMPLOYMENT AGREEMENT

It was moved by Mr. Hernández seconded by Mr. Richardson, and carried 3-2, Mr. Palacio and Ms. Iglesias dissenting, to approve the retitle and extension of the employment agreement of Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education, to June 30, 2016.

REVISION OF EXISTING BOARD BYLAWS, POLICIES, AND ADMINISTRATIVE REGULATIONS

8.0 BOARD POLICY AND ADMINISTRATIVE REGULATION 3270 - SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (REVISION)

It was moved by Mr. Richardson seconded by Dr. Yamagata-Noji, and carried 5-0, to adopt and implement Board Policy and Administrative Regulation 3270 - Sale and Disposal of Books, Equipment and Supplies.

BOARD AND STAFF REPORTS/ACTIVITIES

Ms. Iglesias

- Attended the El Sol playground event.
- Represented SAUSD at the Tech Festival in Costa Mesa.
- Mentioned Read Across America March 2nd.

Mr. Hernández

- Respectfully requested to adjourn in memory of Lucy Guerrero.

Mr. Richardson

- Concurred in adjourning meeting in memory of Lucy Guerrero.
- Attended El Sol playground project; impressed with the help received to build a new playground; groundbreaking event will be February 13th at El Sol.

Ms. Palacio

- Attended El Sol event; nice to have seen 300 hundred volunteers working together.
- SAUSD has had great coverage in Thursday's section of the newspaper; acknowledged and thanked the Communications staff.

Dr. Yamagata-Noji

- Acknowledged everyone who participated in CENA program.
- Met with Mr. Peter Keller at Bowers Museum to improve and enhance the partnership.
- Announced the upcoming Artspiration event, tentatively scheduled for May 28th.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 3-2, the Board took action to approve the suspension and dismissal of permanent classified employee, as named in Closed Session - Employee ID #24712, effective January 28, 2014.

Moved: Yamagata-Noji _____ Hernández _____ Richardson X Palacio _____ Iglesias _____
 Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
 Ayes: Yamagata-Noji X Hernández X Richardson X Palacio _____ Iglesias _____
 Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias X
 Final Vote: Ayes 3 Noes 2 Abstain _____ Absent _____

By a vote of 3-2, the Board took action to approve the suspension and dismissal of permanent classified employee, as named in Closed Session - Employee ID #21785, effective January 28, 2014.

Moved: Yamagata-Noji _____ Hernández _____ Richardson X Palacio _____ Iglesias _____
 Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
 Ayes: Yamagata-Noji X Hernández X Richardson X Palacio _____ Iglesias _____
 Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias X
 Final Vote: Ayes 3 Noes 2 Abstain _____ Absent _____

By a vote of 3-2, the Board took action to approve the suspension and dismissal of permanent classified employee, as named in Closed Session - Employee ID #13565, effective January 28, 2014.

Moved: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
 Seconded: Yamagata-Noji _____ Hernández _____ Richardson X Palacio _____ Iglesias _____
 Ayes: Yamagata-Noji X Hernández X Richardson X Palacio _____ Iglesias _____
 Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias X
 Final Vote: Ayes 3 Noes 2 Abstain _____ Absent _____

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ADJOURNMENT

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 8:09 p.m. in the honor and memory of Lucy Guerrero, SAUSD Administrator.

The next Regular Meeting will be held on Tuesday, February 25, 2014, at 6:00
p.m.

ATTEST:


Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

Personnel Calendar
Board Meeting - February 11, 2014
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Frederick, Carolyn	Teacher	Washington	January 23, 2014	February 28, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Harshman, Shannon	Teacher	Carr	January 28, 2014	February 11, 2014	Statutory
Olsen, Susan	Nurse	Pupil Support Services	January 29, 2014	February 12, 2014	Statutory
Twigg, Dora	Speech and Language Pathologist	Speech Department	January 13, 2014	January 31, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Gutierrez, Karina	Teacher	Jefferson	January 27, 2014	March 18, 2014	Statutory
Hajjar, Keri	Teacher	Thorpe	January 13, 2014	April 16, 2014	Statutory
Martinez, Luz	Teacher	King	January 13, 2014	March 21, 2014	Statutory
Rockwell, Bruce	Teacher	Lorin Griset	February 4, 2014	March 18, 2014	Statutory
Spier-Chalk, Cathy	Teacher	Roosevelt	January 17, 2014	February 28, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits					
Ferullo, Nicole	Teacher	Carr	January 21, 2014	April 18, 2014	Statutory
Seaver, Alison	Teacher	Jackson	January 27, 2014	April 21, 2014	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits					
Ferullo, Nicole	Teacher	Carr	January 21, 2014	April 18, 2014	Statutory
Seaver, Alison	Teacher	Jackson	January 27, 2014	April 21, 2014	Statutory
LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Yepes, Jose F.	Teacher	Martin	February 3, 2014	June 20, 2014	Personal, Family
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Banuelos, Jeanette	Teacher	McFadden	February 3, 2014	February 16, 2014	Statutory
Ferullo, Nicole	Teacher	Carr	January 13, 2014	January 20, 2014	Statutory
Nguyen, Dana	Teacher	Santa Ana	January 13, 2014	January 31, 2014	Statutory
Perez, Sandra	Counselor	Valley	January 15, 2014	February 17, 2014	Statutory
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Banuelos, Jeanette	Teacher	McFadden	January 13, 2014	January 31, 2014	Statutory
Kerley, Meghan	Teacher	Jefferson	January 13, 2014	February 13, 2014	Statutory
Chiara, Celeste	Teacher	King	January 27, 2014	February 18, 2014	Statutory
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits					
Sommer, Kimberly	Teacher	Mitchell	January 13, 2014	February 14, 2014	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources

Personnel Calendar

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CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits					
Pedroza, Alma	Teacher	Lowell	January 13, 2014	From February 7, 2014 to January 31, 2014	Statutory
CHANGE IN DATE CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits					
Pedroza, Alma	Teacher	Lowell	January 13, 2014	From February 7, 2014 to January 31, 2014	Statutory
EXTRA DUTY 2013-14					
Baker, Judith	Retired Substitute	Special Projects/ Wellness	February 3, 2014	June 13, 2014	Retire Substitute Daily Rate
Conner, Christopher	Substitute	Special Projects/ Wellness	February 3, 2014	March 31, 2014	Long Term Substitute Daily Rate
Martin, Roszena	Substitute	Special Projects/ Wellness	February 3, 2014	June 13, 2014	Long Term Substitute Daily Rate
Prado, Rafael	Substitute	Special Projects/ Wellness	February 3, 2014	March 31, 2014	Long Term Substitute Daily Rate
Sanchez, Carlos	Substitute	Special Projects/ Wellness	February 3, 2014	March 31, 2014	Long Term Substitute Daily Rate

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ROP SUBSTITUTES 2013-14					
Rambert, Susan					
WINTER SPORTS 2013-14					
Delgado, Gabriel	Head Coach	Valley	2013-14		Basketball (Boys)
DeMent, Russell	Assistant Coach	Valley	2013-14		Basketball (Boys)
Lammers, Frederick	Head Coach	Valley	2013-14		Water Polo (Girls)
Mora, Hector	Head Coach	Valley	2013-14		Wrestling (Boys)
Ortiz, Brenda	Head Coach	Valley	2013-14		Basketball (Girls)
Sanchez, Jose C.	Head Coach	Valley	2013-14		Soccer (Boys)
Terwilliger, Erik	Assistant Coach	Valley	2013-14		Water Polo (Girls)
ADMINISTRATIVE APPOINTMENTS-RE-CLASSIFICATION					
Barden, Judith	Coordinator of BTSA Induction Program and Special Projects	District Office	July 1, 2014		From Assistant Principal to Coordinator of BTSA Induction Program and Special Projects
Gomez, Maria G.	Coordinator of Professional Learning and Special Projects	District Office	February 12, 2014		From Assistant Principal to Coordinator of Professional Learning and Special Projects

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

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Mark A. McKinney, Associate Superintendent, Human Resources

**AGENDA ITEM REQUESTS
CERTIFICATED
2013-14**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
CAHSEE Preparation Academy	Saddleback	EIA-LEP	\$12,600	February 15, 2014
CAHSEE Preparation Academy Planning	Saddleback	EIA-LEP	\$2,000	February 15, 2014
Intervention Substitutes (Ratification)	Valley	CORE Waiver Funds	\$12,000	January 29, 2014
K-5 Intervention Substitutes (Ratification)	Martin	Title I	\$8,000	September 11, 2013
K-5 Intervention Substitutes (Ratification)	Heroes	EIA-LEP	\$7,000	January 29, 2014
Parent Training (Ratification)	Jefferson	EIA-LEP	\$3,500	January 13, 2014
Peer Coaches For Special Education (Ratification)	BTSA Induction Program- Human Resources	Title II	\$3,000	July 1, 2013
Program Planning (Ratification)	Romero-Cruz	EIA-SCE	\$6,000	January 15, 2014
Program Planning (Ratification)	Valley	CORE Waiver Funds	\$18,000	January 29, 2014
Science Planning Time	Mendez	EIA-SCE	\$1,500	February 11, 2014
Staff Development (Ratification)	Heroes	EIA-LEP	\$4,000	January 29, 2014
Student Support Intervention (Ratification)	Greenville	EIA-SCE	\$11,520	January 13, 2014
Tutoring (Saturday Preparation (Ratification)	Valley	CORE Waiver Funds	\$6,000	January 29, 2014
Unpacking Common Core (Ratification)	Lincoln	EIA-SCE	\$10,000	January 28, 2014

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CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar Board Meeting - February 11, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS						
Avalos, Luisana	Autism Paraprofessional	Mitchell	December 20, 2013			Personal - 6 years, 9 months
Covarrubias, Veronica	Activity Supervisor	MacArthur	January 30, 2014			Personal - 2 years, 4 months
Morrison, Taylor	SSP Sp. Ed.	Mendez	January 17, 2014			Personal 4 years, 1 month
Nguyen, Hang	SSP Sp. Ed.	McFadden	February 28, 2014			Personal - 2 years, 1 month
Rodriguez, Rosa	Activity Supervisor	Heroes	January 13, 2014			Personal - 2 months
Winenger, Scott	Autism Paraprofessional	Mitchell	January 17, 2014			Personal - 1 year, 1 month
ABSENCES (3 to 20 duty days) - Without Pay						
Garcia, Cecilia	Fd. Svc. Wkr.	Saddleback	April 14, 2014	April 18, 2014		Personal
Lopez, Celia	Fd. Svc. Wkr.	Nutrition Services	December 10, 2013	December 20, 2013		Personal
Munoz, Adriana	SSP Sp. Ed.	Valley	January 14, 2014	February 12, 2014		Personal
Olivares, Armando	Site Clerk	Adams	January 13, 2014	February 3, 2014		Personal
Parga, Clarissa	Instr. Asst. Sev. Dis.	Transition Program	February 3, 2014	February 14, 2014		Personal

CLASSIFIED PERSONNEL CALENDAR**Personnel Calendar****Board Meeting - February 11, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
CFRA (California Family Rights Act) - Paid						
Dominguez, Guadalupe	Risk Management Tech.	Risk Management	December 23, 2013	January 31, 2014		Statutory Leave
Rodriguez, Danny	School Police Officer	School Police	March 3, 2014	March 28, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES (21 duty days or more) - Paid						
Dominguez, Guadalupe	Risk Management Tech.	Risk Management	November 5, 2013	January 31, 2013		Statutory Leave
PROBATIONARY APPOINTMENTS						
Alcaraz, Susana	Fd. Svc. Spvr. Elem.	Nutrition Services	January 22, 2014		15/1	
Armstrong, Mary	Library Media Tech.	Madison	January 27, 2014		25/1	
Park, Joshua	SSP Sp. Ed.	Valley	January 17, 2014		19/1	
Puga, Eileen	Fd. Svc. Wkr.	Lathrop	January 22, 2014		11/1	
Rodriguez, Eric	SSP Sp. Ed.	Carr	January 21, 2014		19/1	
PROMOTIONAL APPOINTMENT						
Salazar, Daisy	Instr. Asst. Sev. Dis.	Adams	February 7, 2014		20/3	
TEMPORARY ASSIGNMENT						
Palomino, Debbie	Instr. Asst. Sev. Dis.	Santa Ana	January 16, 2014	February 3, 2014	20/5	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

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NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISOR						
Diaz, Raquel	Activity Supervisor	Heroes	January 24, 2014			
SUBSTITUTES						
Alcaraz, Alyssa	SSP Sp. Ed.		January 16, 2014		19/1	
Alcaraz, Susana	Custodian		January 21, 2014		23/1	
Arambula, Jesus	Custodian		January 13, 2014		23/1	
Cruz, Alexandro	DSO		January 27, 2014		31/1	
Guillen, Eduardo	DSO		January 22, 2014		31/1	
Huerta Viveros, Jonathan	Custodian		January 16, 2014		23/1	
Krantz, Peter	Alarm Monitor					
	Dispatcher		January 22, 2014		22/1	
Luna Alvarez, Evelin	SSP Sp. Ed.		January 16, 2014		19/1	
Nguyen, Devin	Custodian		January 15, 2014		23/1	
Ontiveros Salazar, Alberto	Custodian		January 15, 2014		23/1	
Ruelas, Francisco	Custodian		January 15, 2014		23/1	
Valerio, Eduardo	Custodian		January 20, 2014		23/1	
Vergara, Tania	SSP Sp. Ed.		January 15, 2014		19/1	
ATHLETIC SPECIALIST						
Muñoz, Mario	Asst. Wrestling	Godinez	November 8, 2013			

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SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - February 11, 2014

School:	Gift:	Amount:	Donor:	Used for:
Greenville Fundamental		\$700	Target Corporation Mr. Gregg Steinhafel Minneapolis, MN	Instructional materials
Heroes Elementary		\$1,085	Heroes PTA Mr. David DeLeon Santa Ana	Student assembly
Lincoln Elementary		\$4,200	Tzu Chi Foundation Orange County Service Center Ms. Emily Chu Laguna Hills	16 \$100 gift cards, 70 student uniforms/shoes for holiday baskets
Martin Elementary		\$700	Target Scholarship America Ms. Kim Rice St. Peter, MN	Field trip transportation
Martin Elementary		\$500	St. Mark Presbyterian Church Ms. Sue Atkinson Newport Beach	Field trip transportation
Martin Elementary		\$2,395	St. Mark Presbyterian Church Ms. Sue Atkinson Newport Beach	Science Camp for 5 th grade students
Martin Elementary		\$6,405	Canaan Presbyterian Church Mr. Inn Chul Kim Santa Ana	Science Camp for 5 th grade students
Muir Fundamental		\$372	Muir Fundamental Mr. Randy Carrillo Santa Ana	Instructional materials
Washington Elementary		\$700	Target Scholarship America Ms. Kim Rice St. Peter, MN	Field trips
Wilson Elementary		\$700	Target Scholarship America Ms. Kim Rice St. Peter, MN	Field trip transportation

Schools:	Gift:	Amount:	Donor:	Used for:
Lathrop Intermediate	9 desks, 5 tables, 100 chairs, 1 VCR	\$300	San Clemente Department of Motor Vehicles Ms. Marie Garcia San Clemente	Classrooms
Segerstrom High School		\$1,500	College Board Mr. Mark Cavone AP Program Operations and Finance New York, NY	Instructional supplies
February 11, 2014 donations		\$19,557		
2014 Total donations	\$6095	\$25,652		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

1 RESOLUTION NO. 13/14-2999

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 AFRICAN AMERICAN HISTORY MONTH

6 FEBRUARY 2014

7 WHEREAS, Americans of African descent helped develop our nation in countless
8 ways, those recognized, unrecognized, and unrecorded; and,

9 WHEREAS, African American history reflects a determined spirit of
10 perseverance and cultural pride in its struggle to equally share in the
11 opportunities of a nation founded upon the principles of freedom and liberty for
12 all people ; and,

13 WHEREAS, African American citizens have participated in every American
14 effort to secure, protect, and maintain the essence and substance of American
15 democracy, as reflected by California Education Code Section 37221 (d) which
16 establishes March 5 as Black American Day to commemorate the anniversary of the
17 death of Crispus Attucks, the first African American martyr of the Boston
18 Massacre; and,

19 WHEREAS, the California Board of Education recognized in its Multicultural
20 Education Policy that each student needs an opportunity to understand the common
21 humanity underlying all people; to develop pride in his or her own identity and
22 heritage; and to understand, respect, and accept the identity and heritage of
23 others; and,

24 WHEREAS, the History-Social Science Framework of California Public Schools,
25 Kindergarten through grade 12, states that the history curriculum of community,
26 state, region, nation, and world must reflect the experiences of men and women and
27 of different racial, religious, and ethnic groups and must be integrated at every
28 level.

1 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Board of Education
2 proclaims the month of February 2014 as *African American History Month* and
3 encourages all schools, community organizations, businesses, and the City of Santa
4 Ana to commemorate this occasion with appropriate instructional and celebratory
5 activities.

6 Upon motion of Member Palacio and duly seconded, the foregoing
7 Resolution was adopted by the following vote:

8 AYES: **Audrey Yamagata-Noji, Jose A. Hernandez, John Palacio, and Cecilia**
9 **Iglesias**

10 NOES:

11 ABSENT

12 STATE OF CALIFORNIA)
13) ss.
14 COUNTY OF ORANGE)

15 I, Rob Richardson, Clerk of the Board of Education of the Santa Ana Unified
16 School District of Orange County, California, hereby certify that the above and
17 foregoing Resolution was duly adopted by the said Board at a regular meeting
18 thereof held on the 11 day of February, 2014, and passed by a vote of
19 2014 of said Board.

20 IN WITNESS WHEREOF, I have hereunto set my hand this 13 day of
21 February, 2014.

22
23 

24 Rob Richardson

25 Clerk

26 Board of Education

27 Santa Ana Unified School District



November 11, 2014

SANTA ANA UNIFIED SCHOOL DISTRICT**EXECUTIVE DIRECTOR OF ELEMENTARY CURRICULUM AND INSTRUCTION****JOB SUMMARY:**

Under the direction of the Assistant Superintendent of Elementary Education, supervise development of District and State standards-aligned curriculum and staff development to ensure effective implementation of District curriculum. Monitor implementation and assist with staff inservice for the same. Provide leadership and direction to curriculum specialists. Supervise grants and special projects within the Curriculum and Instruction Division. Provide leadership in the management of Charter Schools Elementary K-5.

REPRESENTATIVE DUTIES:

- Provide leadership and direction for Districtwide K-5 Student Achievement, curriculum, and staff development to ensure that an effective, standards-aligned curriculum is implemented for all students. E
- Provide leadership and direction for K-5 Student Achievement, curriculum, and implementation for after school, intersession, and summer school instruction for students performing below grade level. E
- Under the direction of the Deputy Superintendent/Designee, evaluate management personnel including site principals, coordinators, and curriculum specialist reporting to him/her regarding their effectiveness in carrying out their responsibilities and their capacity for growth and development, and counsel with them regarding such evaluations. E
- Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Assistant Superintendent of Elementary Education. E
- Monitor curriculum conference attendance requests and coordinate activities, with District and site priorities and allocated resources. E
- Assist principals with site staff development efforts aligned to District curriculum, state standards site instructional needs. Prepare appropriate reports of site efforts for Cabinet and Board of Education. E
- Assist in planning and coordinating Districtwide K-5 staff development days aligned to District curriculum and site instructional needs. E

REPRESENTATIVE DUTIES: (continued)

- Communicate verbally and in writing with parents, community, and schools regarding the District curriculum program and staff development programs. E
- Assist in the development, implementation, and evaluation of staff development efforts for certificated, classified, and management. E
- Coordinate initial screening for all grants. Distribute grant applications to appropriate District and site staff. Prepare final grant proposal for Cabinet and Board approval. E
- Supervise grants and special projects as appropriate. E
- Provide technical assistance to Charter Schools K-5. E
- Review and evaluate Charter Schools K-5 in the areas of Curriculum/Instruction and identify areas of non-compliance with state and federal regulations. E
- Serve as the District contact person in all areas of the Charter School Program K-5. E
- Represent District at countywide curriculum, staff development and related meetings. E
- Coordinate staff development activities with designated Directors, and other appropriate administrators. E
- Attend inservice activities that facilitate K-5 programs. E
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:Knowledge of:

- Current curricular and instructional methods, practices, and research-based innovations for all elementary students.
- National state guidelines for Charter Schools, etc., and District content standards in Reading/Language Arts, English Language Development, Mathematics, Science, and History/Social Science.
- Current learning theories and instructional strategies.
- California Standards for the Teaching Profession, state programs for the preparation for the beginning teachers and interns.

KNOWLEDGE AND ABILITIES: (continued)Knowledge of: (continued)

- All aspects for NCLB legislation and Program Improvement regulations and state standards for instructional programs.
- Problem-solving techniques and decision-making methods and processes. School site practices and organization.
- Special Programs, such as School Improvement, Title I, GATE, Migrant Education, English Language Development, alternative programs for English Learners, and Program Improvement.
- Students of differing socio-economic, linguistic, and ethnic backgrounds.
- Applicable federal, state local laws and Education Code.
- City and community cultures.
- Current student needs of differing socioeconomic and ethnic backgrounds.
- Technology.
- State standards and assessments.

Ability to:

- Articulate District curricular and instructional policy to staff, parents, and community.
- Communicate effectively orally and in writing.
- Develop goals and objectives and position resources to meet established goals and deadlines timely.
- Evaluate educational programs, curriculum, instruction, and administration.
- Develop and present statistical data related to program performance and student achievement.
- Lead group discussions and make group presentations.
- Maintain records, prepare and present reports.
- Maintain weekly plans as well as long-range goals and objectives.
- Organize, plan, coordinate, and supervise work.
- Utilize computer records systems.
- Work effectively in an urban-school environment.
- Work independently and initiate action as needed.
- Function within appropriate line-staff relationships.
- Work effectively with administrators, staff, parents, community, and in multicultural and bilingual environments.
- Effectively interpret and analyze data and/or assessments.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Master's degree and a minimum of three (3) years teaching experience; site level administrative experience; site level principal experience; experience in conducting staff development programs and curriculum coordination.

LICENSES AND OTHER REQUIREMENTS:

Valid California teaching credential.
Administrative credential.
Valid California driver's license.
Biliterate (English/Spanish) preferred.

LICENSES AND OTHER REQUIREMENTS: (continued)

One of the following:

Bilingual Cross-Cultural Specialist Credential
Bilingual Certificate of Competence
Language Development Specialist Certificate
Cross-Cultural Language Academic Development (CLAD) or equivalent.
AB75 training or willingness to be trained in AB75.

WORKING CONDITIONS:Environment:

- Office/school environment.
- Numerous interruptions.
- Driving a vehicle to conduct work.

Physical abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to read a variety of materials and drive a vehicle.
- Sitting or standing for extended periods of time.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.

Accommodations may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved: 2/11/14 (5/05)

SANTA ANA UNIFIED SCHOOL DISTRICT

EXECUTIVE DIRECTOR OF SECONDARY CURRICULUM AND INSTRUCTION

JOB SUMMARY:

Under the direction of the Assistant Superintendent of Secondary Education, supervise development of District and State standards-aligned curriculum and staff development to ensure effective implementation of District curriculum. Monitor implementation and assist with staff inservice for the same. Provide leadership and direction to curriculum specialists. Supervise grants and special projects within the Curriculum and Instruction Division. Provide leadership in the management of Charter Schools Secondary 6-12.

REPRESENTATIVE DUTIES:

- Provide leadership and direction for Districtwide 6-12 Student Achievement, curriculum, and staff development to ensure that an effective, standards-aligned curriculum is implemented for all students. E
- Provide leadership and direction for 6-12 Student Achievement, curriculum, and implementation for after school, intersession, and summer school instruction for students performing below grade level. E
- Under the direction of the Deputy Superintendent/Designee, evaluate management personnel including site principals, coordinators, and curriculum specialist reporting to him/her regarding their effectiveness in carrying out their responsibilities and their capacity for growth and development, and counsel with them regarding such evaluations. E
- Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Assistant Superintendent of Secondary Education. E
- Monitor curriculum conference attendance requests and coordinate activities, with District and site priorities and allocated resources. E
- Assist principals with site staff development efforts aligned to District curriculum, state standards site instructional needs. Prepare appropriate reports of site efforts for Cabinet and Board of Education. E
- Assist in planning and coordinating Districtwide 6-12 staff development days aligned to District curriculum and site instructional needs. E
- Communicate verbally and in writing with parents, community, and schools regarding the District curriculum program and staff development programs. E

REPRESENTATIVE DUTIES: (continued)

- Assist in the development, implementation, and evaluation of staff development efforts for certificated, classified, and management. **E**
- Coordinate initial screening for all grants. Distribute grant applications to appropriate District and site staff. Prepare final grant proposal for Cabinet and Board approval. **E**
- Supervise grants and special projects as appropriate. **E**
- Provide technical assistance to Charter Schools 6-12. **E**
- Review and evaluate Charter Schools 6-12 in the areas of Curriculum/Instruction and identify areas of non-compliance with state and federal regulations. **E**
- Serve as the District contact person in all areas of the Charter School Program 6-12. **E**
- Represent District at countywide curriculum, staff development and related meetings. **E**
- Coordinate staff development activities with designated Directors, and other appropriate administrators. **E**
- Attend inservice activities that facilitate 6-12 programs. **E**
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:**Knowledge of:**

- Current curricular and instructional methods, practices, and research-based innovations for all secondary students.
- National state guidelines for Charter Schools, etc., and District content standards in Reading/Language Arts, English Language Development, Mathematics, Science, and History/Social Science.
- Current learning theories and instructional strategies.
- California Standards for the Teaching Profession, state programs for the preparation for the beginning teachers and interns.
- All aspects for NCLB legislation and Program Improvement regulations and state standards for instructional programs.
- Problem-solving techniques and decision-making methods and processes.
- School site practices and organization.

February 11, 2014

KNOWLEDGE AND ABILITIES: (continued)Knowledge of: (continued)

- Special Programs, such as School Improvement, Title I, GATE, Migrant Education, English Language Development, alternative programs for English Learners, and Program Improvement.
- Students of differing socio-economic, linguistic, and ethnic backgrounds.
- Applicable federal, state local laws and Education Code.
- City and community cultures.
- Current student needs of differing socioeconomic and ethnic backgrounds.
- Technology.
- State standards and assessments.

Ability to:

- Articulate District curricular and instructional policy to staff, parents, and community.
- Communicate effectively orally and in writing.
- Develop goals and objectives and position resources to meet established goals and deadlines timely.
- Evaluate educational programs, curriculum, instruction, and administration.
- Develop and present statistical data related to program performance and student achievement.
- Lead group discussions and make group presentations.
- Maintain records, prepare and present reports.
- Maintain weekly plans as well as long-range goals and objectives.
- Organize, plan, coordinate, and supervise work.
- Utilize computer records systems.
- Work effectively in an urban-school environment.
- Work independently and initiate action as needed.
- Function within appropriate line-staff relationships.
- Work effectively with administrators, staff, parents, community, and in multicultural and bilingual environments.
- Effectively interpret and analyze data and/or assessments.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Master's degree and a minimum of three (3) years teaching experience; site level administrative experience; site level principal experience; experience in conducting staff development programs and curriculum coordination.

LICENSES AND OTHER REQUIREMENTS:

Valid California teaching credential.

Administrative credential.

Valid California driver's license.

Biliterate (English/Spanish) preferred.

One of the following:

Bilingual Cross-Cultural Specialist Credential

Bilingual Certificate of Competence

Language Development Specialist Certificate

Cross-Cultural Language Academic Development (CLAD) or equivalent.

AB75 training or willingness to be trained in AB75.

WORKING CONDITIONS:**Environment:**

- Office/school environment.
- Numerous interruptions.
- Driving a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to read a variety of materials and drive a vehicle.
- Sitting or standing for extended periods of time.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.

Accommodations may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 3270(a)

Business and Noninstructional Operations

Sale And Disposal Of Books, Equipment And Supplies
(Personal Property)

When District-owned books, equipment and supplies become unusable, obsolete, or no longer needed, the Superintendent or designee shall identify these items to the Governing Board, together with their estimated value and a recommendation that they be sold or disposed of by one of the methods prescribed in law and administrative regulations. With Board approval or ratification, the Superintendent or designee shall arrange for the sale or disposal of these items.

Instructional materials may be considered obsolete or unusable when they:

1. Contain information rendered inaccurate or incomplete by new discoveries or technologies
2. Have been replaced by more recent versions or editions of the same material and are of no foreseeable value in other instructional areas
3. Contain demeaning, stereotyping or patronizing references to either sex, members of racial, ethnic, religious, vocational or cultural groups, or persons with physical or mental disabilities
4. Have been inspected and discovered to be damaged beyond use or repair
5. Are not aligned with the district's academic standards or course of study

The Superintendent or designee shall establish procedures to be used when selling equipment for which the federal government has a right to receive all or part of the proceeds. These procedures shall ensure a reasonable amount of competition so as to result in the highest possible revenue. (cf. 3440 - Inventories)

Legal Reference:

EDUCATION CODE

17540-17542	Sale or lease of personal property by one district to another
17545-17555	Sale of personal property
35168	Inventory, including record of time and mode of disposal
42291.5	Temporary school bus designation
42303	School bus sale to another district
60500	Determination of obsolescence
60510-60511	Donation or sale
60520-60521	Disposition of sale proceeds
60530	Methods of destruction
62000.4	Instructional materials program, sunset date

GOVERNMENT CODE

25505	District property; disposition; proceeds
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CODE OF REGULATIONS, TITLE 5

3944	Consolidated categorical programs, district title to equipment
3946	Disposal of equipment purchased with state and federal consolidated application funds

UNITED STATES CODE, TITLE 40

549	Surplus property
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CODE OF FEDERAL REGULATIONS, TITLE 34

80.32	Equipment acquired under a grant or sub-grant
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SANTA ANA UNIFIED SCHOOL DISTRICT

AR 3270(a)

Business and Noninstructional OperationsSale and Disposal Of Books, Equipment and Supplies

The Governing Board may dispose of personal property belonging to the district by any of the following methods:

1. If the Board members attending a meeting unanimously agree that the property is worth no more than \$2,500, the Board may designate any district employee to sell the property without advertising. (Education Code 17546)
2. The Board may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. (Education Code 17545)

Notice for bids shall be posted in at least three public places in the district for at least two weeks or published at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, published within the district. (Education Code 17545)

Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee. (Education Code 17546)

3. The Board may authorize the sale of the property by means of a public auction conducted by district employees, employees of other public agencies, or by contract with a private auction firm. Notice related to the auction shall be posted or published as described in item #2 above. (Education Code 17545)
4. Without advertising for bids, the Board may sell the property to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law (40 USC 484 renumbered to 40 USC 549). In such cases, the sale price shall equal the cost of the property plus estimated cost of purchasing, storing, and handling. (Education Code 17540)
5. Without advertising for bids, the Board may sell or lease the property to agencies of federal, state or local government or to any other school district. In such cases, the price and terms of the sale or lease shall be fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)
6. If the Board members attending a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping. (Education Code 17546)

Money received from the sale of surplus property shall be either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made. (Education Code 17547)

AR 3270(b)

Instructional Materials

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be sold by the district, in which case all of the proceeds of the sale shall be available to acquire basic instructional materials, supplemental instructional materials, or technology-based materials (Education Code 60510, 60510.1, 60521)

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be donated to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy. They also may be sold to any organization that agrees to use the materials for educational purposes. (Education Code 60510)

Any organization, agency or institution receiving obsolete instructional materials from the district shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent. (Education Code 60511)

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code 60530)

1. By being mutilated so as not to be salable and sold for scrap at the highest obtainable price.
2. By being destroyed by any economical means at least 30 days after the Board has given notice to all persons who have requested such notice.

